

To: M/s \_\_\_\_\_

PIA Ref. No. FSD-809-10

Schedule for Invitation of Tender

Please drop your sealed quotation in tender box marked "**Purchases Commercial**" placed in the main entrance of PIA P&L Building, Karachi for the following item(s) latest by **16-08-2010** at 1030 hrs. Envelope containing tender, must mention PIA Ref No. and Date of Opening. PIA will not be responsible for any postal delay.

S #	Particulars of Item	Unit	Quantity Required	Unit Rate	17% G.S.T.	Delivery Period	Remarks
1	<b>Butter Paper</b> Size: 24"x32" 24/26 GSM	Ream Each Ream of 480 Sheet	168				

**Important:** Tender will be opened on "Single Stage two envelopes" basis. All bidders must submit two sealed envelopes containing "Technical proposal and Financial Proposal" on specified tender opening date / time. Technical proposal having samples and date will be opened on **16-08-2010**. Whereas, financial proposal sealed in other envelope containing heading "Financial Proposal" will remain sealed till the evaluation of samples by PIA Management. The Financial proposal of only those bidders will be opened whose samples are found acceptable. Successful bidders will be informed regarding the opening date / time of financial proposal well in advance. PIA will be at liberty to accept or reject or to annul the whole procurement process at any stage.

**Note:**

01. Participant must be registered with Sales Tax authorities G.S.T. No. must be quoted (Local Vendors)
02. All participants are required to quote rates inclusive all govt taxes & GST. (Local Vendors)
03. All participants must **quote one rate** and best delivery period.
04. Please note that quoted rates must be firm and final in all respect.
05. **Two Full Sheet Quality samples must be submitted (Not refundable)**
- 06 Successful bidder will be required to submit professional tax / NOC (Local Vendors)
7. Guarantee & Warrantee must be provided. (if applicable)
8. Payment terms net thirty days or as agreed, Income tax will be deducted at source (Local Vendors)
9. Quotation must be valid for 90 days from the date of technical proposal opening.
10. Delivery must be made at PIA Procurement & Logistics Building, KHI. (Local Vendors)
11. 2% Earnest Money (Pay order, Bank Draft, PIA Cash Receipt only) must be submitted along with the Quotation, 3% security deposit after purchase order. (Local Vendor)

**Tender Fees = 1200/= (for Local Vendors)**

Authorized Signature of Supplier with seal and Designation: \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_