

PIA

Pakistan International Airlines
Supply Chain Management
Commercial Purchases Section
Tel: 99043304
E-mail: dgmpc@piac.aero

REF: PIAC/40KVA-UPS/ICT/22

Dated: 09-11-2022

Tender Cost: PKR 5,000

E/M ; Rs 20,000

M/S _____

**Tender document for the procurement of UPS 40 KVA - DR Rawalpindi
with three (03) years warranty ICT Deptt**

Dear Sirs,

We are pleased to invite your sealed tenders for the subject tender. The terms & conditions of the tender / supplies are given below:-

A) SUBMISSION OF TENDER

1. You are required to send your sealed tenders In “**Single Stage Two Envelope**” Basis addressed to General Manager Procurement, PIA Supply Chain Management Building JIAP Karachi by **26-12-2022**. The tenders may be dropped in the tender box marked as “**Tender Box Commercial Purchases**” placed at the entrance of the PIA Supply Chain Management Building latest by **10:30 hours** on the specified date. You may also send your tenders through registered A/D mail addressed to General Manager Procurement, which must reach before the closing date and time mentioned above. Tenders will be opened at **11:00 hours** the same day in the presence of tenderers.

2. Tenders received after stipulated date & time shall not be considered. The Corporation will not be responsible for postal delays. The decision of General Manager Procurement in this respect shall be final and binding.

EARNEST MONEY

The Tender should be accompanied by a **Pay Order** in the name of **M/ s PAKISTAN INTERNATIONAL AIRLINES** as interest free Earnest Money (Refundable) to be placed in Financial Proposal in shape of Pay Order of an amount of PKR 20,000 or a Bank Guarantee of equivalent amount (duly countersigned by the Head Office of the Bank), and remain be valid 3-months after expiry of the Contract. Tender without Earnest Money shall not be considered.

SECURITY DEPOSIT

- A) Successful bidders, upon award of Contract / Purchase Order shall also be required to furnish an additional amount of 5% as interest free Security deposit in shape of Pay Order or a Bank Guarantee of equivalent amount (**duly countersigned by the Head Office of the Bank**), and remain be valid 3-months after expiry of the Contract.

PREPARATION OF TENDER

Tender will be opened on “**Single Stage two envelopes**” basis. All bidders must submit **two sealed envelopes** “Technical proposal and Financial Proposal” on specified tender opening date/time. Technical Proposal will be opened on same date, whereas Financial Proposal will remain sealed till the evaluation of samples by PIA Management. Evaluation report uploaded on PPRA/PIA website.

Financial Proposal having following documents.

- a) The Schedule duly filled in, signed and sealed.
- b) Pay Order for Earnest Money Rs 20,000.

Technical Proposal having following documents.

- a) Tender Fees Pay Order of RS. 5,000 (NOT REFUNDABLE)
- b) Company profile, Copy of GST & NTN certificate and technical literature.
- c) Distributer OR Manufacturer or Stockist or Experienced General Order Supplier

The outer cover of envelopes should bear address of the General Manager Procurement, PIA Supply Chain Management, JIAP Karachi - Pakistan, Tender reference number, opening date and company name.

All information about the material proposed to be supplied must be given as required in the schedule to tender.

The tender will not be considered if complete information required is not given therein. Particular attention must be paid to delivery time.

Authorized Signatures of individual signing the tender and other documents connected with the contract must specify whether signing as:

- a) Sole Proprietor or his attorney.
- b) A registered active partner of the firm or his attorney.
- c) For the firm per procreation.
- d) As secretary, Manager, Partner, etc., or their attorney in case of firms registered under Partnership Act.
- e) The Tenderers must indicate whether its firm / company / organization etc is registered with PIA or not. If registered then specify PIA Registration number.

Evaluation of the sample may be carried out by the Outside well known laboratory on the expense of Supplier, on the directives of Management - PIACL. All Expenses will be borne by the Vendors. Cut Pieces and Tube shape both are acceptable at the time of technical opening and shall be treated as "Quality Sample" Only. After receiving of Purchase Order However, if found lowest, Production sample will be require in Tube shape as per specification before delivery.

PRICES

- a) The Prices quoted must be net as per accounting unit as shown in the Schedule to tender inclusive of all duties / taxes, packing, octroi and delivery charges for free delivery to Karachi Airport. However, if GST is applicable, same should be shown separately.
- b) The Prices mentioned in the tender will be treated as firm till the completion of Purchase Order / Contract.
- c) The Prices must be stated for each item separately both **in words and figures** in Pakistan Currency. Additional information, if any must be linked with entries on the Schedule to Tender.
- d) Offers must be valid for 120 days.
- e) Quotation must be written on PIA prescribed form otherwise Bids will not be entertained.

ACCEPTANCE OF TENDER

PIA do not pledge themselves to accept the lowest tender and reserve the right to accept or reject any or all tenders / quotations, divide business among more than one supplier or accept the tenders at rates on lowest individual items or extend the date of opening with assigning reason.

Yours truly,
For: Pakistan International Airlines

DGM (Purchases Commercial)

Encl:

1. Tender Schedule-A Technical Specifications
2. Term & Conditions

Notes : 1- Prescribed Tenders form for the subject item may be directly downloaded from PIAC / PPRA website.

INTRODUCTION

PIAC desires to engage the firm(s) for the purchasing of Un-Interruptible Power Supply, 40 KVA OR Higher UPS for PIA office. The UPS specifications and quantity is mentioned in Annexure A

SCOPE OF WORK

- The vendor will be responsible for providing 40 KVA UPS, physical installation, Integration with current devices and environment, configuration and commissioning of UPS.
- The Vendor should provide three (03) years warranty and onsite support 24x7x4 with parts and labor for complete hardware.

RESPONSE REQUIREMENTS

Potential bidders must follow the following requirement for their responses.

- Certificate of Company/Firm/Contractor Registration/Incorporation under the laws of Pakistan.
- Valid Registration Certificate for Income Tax & Sales Tax (GST).
- Bidder must submit earnest money and security deposit as per PIA rules.
- Incomplete and conditional responses will not be entertained.
- PIAC reserves the right to accept/reject any response or cancel the tender process altogether at any stage without assigning any reason.
- Responses are liable to be rejected if; they are not conforming to the terms, conditions and specifications stipulated in this document.
- The Responses submitted via email or fax will not be entertained

EVALUATION CRITERIA

Bidder should be vigilant:

- To fulfil all requirements as laid down in Annex-A "Technical Specifications" and Annex-B "Mandatory Requirements" of evaluation criteria.
- That proposed bid may be rejected if any of the requirement is not met in "Technical Specifications" and "Mandatory Requirements" and no further condition shall be given.
- That minimum qualifying score is 60% (in General Evaluation).

ANNEXURE A – TECHNICAL SPECIFICATIONS

All specifications to include " or equivalent " wherever applicable

The following are the Quantity and Technical Specifications of Equipment:

Equipment	Quantity
40 KVA or higher UPS for Three Phase with Batteries Bank and all accessories	01

40 KVA UPS Or Higher with Standard Time and Batteries Bank		
S.No	Specification	Required
1	Input Voltage	380/400/415v
2	Output Voltage	380/400/415v
3	Power Factor	0.9
4	Frequency	50 Hz
5	Operating Temperature	0 To 40 Degree C
6	Technology	Digital Charger / On-Line Double Conversion
7	Efficiency System	95%
8	Backup Time	30 minutes on full load OR Higher
9	Relative Humidity	20 - 90% Rh 0 – 40c (Non-Condensing)
10	Warranty	3 Years Standard Warranty Of UPS 1 Years Warranty of Batteries
11	Accessories	All necessary accessories including but not limited to parallel Kits, cables, Battery Breakers and box, Batteries cables & interlinks and etc.
12	Installation And Setup	Installation, Startup, And Commissioning

ANNEXURE B – EVALUATION CRITERIA

Mandatory Requirements

S.No.	Description	Documents
1	The company must be OEM or OEM certified partner / or Authorized Distributor of OEM	Partnership Certificate
2	GST, and NTN registration certificate	Relevant certificate
3	The company must have geographical presence in Karachi and Islamabad/Rawalpindi. More locations will be an added advantage.	Office addresses
4	Quote the Unit Rate and GST(If applicable) SEPARATELY	Tender Document
5	Must not be black Listed / Debarred by PIA or its subsidiaries	Records/Affidavit
6	Must be Active Tax Payer	Online verification / Printout to be attached
7	The Equipment should not be refurbished must be new	
8	The company must provide at least 02 installation references of UPSs at Data Center in Pakistan for the proposed brand/OEM.	Documentary Evidence
9	The Company should provide local trainings for 02 persons Training include Principal Official Curriculum and held on proper training facilities instead of PIA premises.	
10	The company must be in the business for at least 3 years	Documentary Evidence

General Requirements

S.No.	Description	Marks	Documents
1	Geographical Presence	1 Locations = 5 Marks Max = 15	Offices' addresses
2	<u>Availability of Technical Staff</u> (relevant category Engineers + Technicians + Product Certified Resources)	1 Technical Staff = 3 Marks Max = 15	Staff List+ CVs of certified resources
3	Financial Strength (Annual Turnover)	2 Million= 1 Mark Max = 20	Last two years audited reports *Evaluation will be on the basis of 2021
4	Number of years in business	1 Year = 3 Marks Max = 15	Company registration certificate
5	Similar projects or delivery of goods successfully completed in last three years (SLA / PO at least 0.5 Million)	1 Project/Delivery = 4 Marks Max = 20	Purchase Orders

Passing / Qualifying marks = **60%** of the total
Bidders securing Less than 60% will not be entertained further

Schedule 'A'

SNo	Description	Qty:	Unit Rate (Rs.)	Total
1.	<u>40 KVA or higher UPS for Three Phase with Batteries Bank and all accessories</u> Quote must include Training , Installation & Commissioning	01 Nos		
			<u>GST (if App)</u>	
			Grand Total	

Tender Terms & Conditions: →

A. All participants are required to affirm that:

1. Required / tendered quantity may increase or decrease by 15%.
 2. SCM Department (PIA) will not be held responsible for any postal delay.
 3. Validity of Quote: Quote must be valid for 120 Days countable from date of opening of Technical Bid.
 4. Registration of Firm: Participated must be registered with FBR (active Tax Payer in GST) as Importer, Distributor, Whole Seller, Stockiest, General Order Supplier
 5. Delivery: Delivery must be made as per Schedule given in Purchase Order.
 6. Rejection: Item found below PIA standard shall be rejected / returned at the cost to the vendor.
 7. **Rates Must be**
 8. Guarantee / Warranty: Guarantee & Warrantee must be provided. (if Applicable)
 9. Payment Terms: Payment terms NTD (Net Thirty Days). Advance Payment shall not be made for Commercial items. Hence payment term will be NTD after submission of invoices.
 10. Deduction of Tax: Income Tax will be deducted at source.
- B. Declaration by Bidder:** We/ I hereby affirm that all terms and conditions of the said tender are read and understood and we / I expressly confirm and agreed that our bid is in consonant to the terms and conditions of the tenders.

TENDERER'S SIGNATURE _____ Name _____

Tel / Cell No. _____ Email _____

GST No. _____ NTN NO. _____

SEAL _____