

Pakistan International Airlines

Purchases Flight Kitchen Section, 1st Floor, Supply Chain Management Department Building,
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Tender No. FSD-122-24

Dated. 19th January, 2024

Tender Cost. PK Rs 10,000.00 (for local bidders)

Printable at paper size. A4 page

Invitation of Tenders and Instructions to Bidders (Must Read Carefully)

M/s. _____

Sub : Natural YOGURT 80g Cup – Ramdhan 2024 - Network

Dear Sirs,

We are pleased to invite your sealed tenders for the items listed in the attached schedule/s. In case of more than one schedule separate tender for each schedule should be furnished. The terms & conditions of the tender / supplies are given below:-

SUBMISSION OF TENDER

1. You are required to send your sealed tenders on “Single Stage Two Envelope Basis” addressed to D.G.M Purchases Commercial, Supply Chain Management Department Building, PIACL Head Office, JIAP Karachi - 75200 by **14-02-2024**.
2. The tenders may be dropped in the tender box marked as “Tender Box Commercial Purchases” placed at the entrance of the PIA Supply Chain Management (old P&L) Building latest by 10:30 hours on the specified date.
3. You may also send your tenders through registered A/D, which must reach before the closing date and time mentioned above.
4. Tenders will be opened at 11:00 hours, the same day in the presence of bidders. (optional)
5. Both technical & Financial Proposals should be sealed with Scotch Tape with authorized signature.
 - a) Tenders must be in two separate sealed envelopes;
 - ✓ (Technical Proposal) → with Tender Reference Number
 - ✓ (Financial Proposal) → with Tender Reference Number.
 - b) Note: All foreign bidders must mention Tender Ref No, date of opening & item description on their courier envelope. (strict compliance)
6. Tenders received after stipulated date & time shall not be considered. The Corporation will not be responsible for any postal delays.
7. The decision of General Manager [Procurement] in all respects shall be final and binding.

EARNEST MONEY - [for local bidders only]

The Tender should be accompanied by a Pay Order in the name of M/ s PAKISTAN INTERNATIONAL AIRLINES as interest free Earnest Money [Refundable] to be placed in TECHNICAL Proposal in shape of Pay Order of an amount of As Tabulated below [Page No. 03]

SECURITY DEPOSIT - [for local bidders & optional for foreign bidders]

Successful bidders, upon award of Contract / Purchase Order shall also be required to furnish an additional amount of will be called [if required] as interest free Security deposit in shape of Pay Order or a Bank Guarantee of equivalent amount [duly countersigned by the Head Office of the Bank], and remain be valid 03-months after expiry of the Contract. [for foreign bidders PIA may call amount equivalent to 05% Security Money by new participants upon evaluated 1st lowest bidder (if required)]

PREPARATION OF TENDER

Tender will be opened on “Single Stage Two Envelopes” basis. All bidders must submit two sealed envelopes “Technical proposal and Financial Proposal” on specified tender opening date/time. Technical Proposal will be opened on same date, whereas Financial Proposal will remain sealed till the evaluation of samples according to the specifications. Financial Proposal of only those bidders will be opened whose sample are found acceptable. Evaluation Report as per PPRA Rule-35 will be uploaded on both PPRA and PIA websites.

FINANCIAL Proposal - [having following documents].

1. Tender Schedule –“A” Complete Form duly filled in, signed, stamped every page and sealed with scotch tape.

TECHNICAL Proposal - [having following documents].

1. Tender Fees Pay Order of Rs 10,000.00 [Non Refundable] - On back side of Pay Order, Vendor must write company name/stamp, Tender Ref. No, date, Earnest Money & amount] - for Local Bidders only
2. Earnest Money amounting **As Tabulated below [Page No. 03]** of Total Bid Value in shape of Pay Order [issued from any scheduled bank] as Earnest Money [Refundable/Interest Free] - On back side of Pay Order, Vendor must write company name/stamp, Tender Ref. No, date, Earnest Money & amount] - for Local Bidders only
3. Quality samples [12 Pieces] – [Non-Returnable]
4. Technical Proposal of item & Company profile.
5. Copy of GST & NTN Certificate - [for local bidders only]
6. Tender Schedule “B”, “C” & Specifications, must be attached with Technical Proposal.
7. Manufacturers or Authorized Distributor of Manufacturer.
8. Technical Proposal [Quality Certificates & Distribution Letters only] should be submitted in 02-two sets, inserted in Technical Proposal Envelope. [One for Technical Evaluation & One for file record]. Mandatory

All information about the material proposed to be supplied must be given as required in the schedule to tender.

The tender will not be considered if complete information required is not given therein. Particular attention must be paid to delivery time.

Authorized Signatures of individual signing the tender and other documents connected with the contract must specify whether signing as:

- a) Sole Proprietor or his attorney.
- b) A registered active partner of the firm or his attorney.
- c) For the firm per procreation.
- d) As secretary, Manager, Partner, etc., or their attorney in case of firms registered under Partnership Act.
- e) In any query without hesitate you will contact / emails mentioned concerned officer.

PRICES

- a) The Prices quoted must be net as per accounting unit as shown in the Schedule of tender, inclusive of all duties / taxes, packing, octroi and delivery charges for free delivery to PIA Flight Kitchen through Foreign / Local Receipt Section Supply Chain Management (old P&L) Department Building PIA Karachi Airport. However, if GST is applicable, same should be shown separately.

- b) The Prices mentioned in the tender will be treated as firm till the completion of Purchase Order / Contract.
- c) The Prices must be stated for each item separately both in words and figures. Additional information, if any must be linked with entries on the Schedule to Tender.
- d) Offers must be valid for 120 days. (Extendable in line with PPRA Rules)
- e) Rates must be written on PIA prescribed form otherwise Bids will not be entertained.
- f) Correction White Fluid or Over Writing strictly is not allowed otherwise tender will be rejected/ not-considered.
- g) For foreign bidders, rates will be converted into local currency at the date of financial opening & will be locked till completion of P.O supplies.

ACCEPTANCE OF TENDER

PIA does not pledge itself to accept the lowest tender and reserve the right to accept or reject any or all tenders / quotations, divide business among more than one supplier or accept the tenders at rates on lowest individual items or extend the date of opening / cancel as per PPRA Rules.

- Note. Foreign Bidders “Not Allowed to Participate” [fresh supplies and on as & when required basis].

Yours truly,
 for and on behalf of **Pakistan International Airlines**

DGM Purchases Commercial

Encl:

1. Tender Schedule “A” ,“B” & “C” complete form.
2. Undertaking (If attached with tender)

Note. Prescribed Tenders form for the subject item may be directly downloaded from <http://web.piac.com.pk/> or www.ppra.org.pk websites.
<https://www.piac.com.pk/corporate/sales-procurement/tenders>

<u>EARNEST MONEY [Tender] TABLE</u>		
STN	Quantity	Fixed Earnest Money Amount in PKR – for any or all stations
KHI	42,000	-
ISB	60,000	-
LHE	15,000	-
PEW	10,000	-
MUX	10,000	-
LYP	1,200	-
SKT	4,500	-
Total Qty.	142,700	Earnest Money Total Rs 100,000.00

Tender Schedule "A"

Ref No. FSD-122-24 [enclose in Financial Envelope only]

Particulars of Item	Unit	Station	Quantity Required	Unit Rate	GST [if applicable]	Total Rs
NATURAL YOGURT 80-Gram Cup As per below specifications	80g Cup	KHI	42,000			
		ISB	60,000			
		LHE	15,000			
		PEW	10,000			
		MUX	10,000			
		LYP	1,200			
		SKT	4,500			
Total Value in figures/words →						
TOTAL CONTRACT VALUE Rs →						
FIXED EARNEST MONEY Rs →				100,000.00		

Note:

- All participant must quote one rates. Rates must be inclusive of all Govt. Taxes but GST shall be mentioned separately (if applicable) - GST (if applicable) will be paid on items where applicable with the distribution of quantities 70% International Flights & 30% Domestic Flights -PO will be issued on "As and When Required Basis"
- If any supplier, submit 90 Days Exit Clause within first quarter, their EM will be forfeited.
- If any supplier, submit 90 Days Exit Clause after first quarter, the said Bidder / Or any of its Subsidiary Company will not be able to participate in Next Same tendering Process.
- For any Grievance a fee of Rs 30,000.00 should be submitted. If grievance found Tenable by Grievance Committee same will be refunded, if grievance found Non Tenable, grievance fee will not be refunded.

Item Code FSD-590

Dated; 16-Jan-2024

SPECIFICATION of Set / Natural Yogurt 80-Gram Cup
Requirement of Holy Month of Ramdhan

Recommended Brands:

- Nestle
- Millac
- Day Fresh
- Adam's
- Prema
- Nurpur
- Or Equivalent
- Product deliveries will be the responsibility of supplier at all domestic stations to KHI – SKT – LHE – ISB – MUX – PEW & LYP under proper cold chain mandatory.
- Should have the international standard of cold storage facilities at all stations.

Chemical:

- Pasteurized milk and cultures of selected diary bacteria cultures (Lactic Acid) of pure milk.

YOGURT Shall Contains:

- Milk Fat
- Solid Contacts
- Acidity
- PH Value
- Sugar

- Total Solid
- Carbohydrate / Lactose
- All above as per Food Grade

Physical Attribute:

- All suppliers are required in original Brand packing.
- Damaged, dirty and dusty cups not acceptable.

Biological:

- Must be free from all kinds of harmful (Coli-Form) bacteria, other foreign objects and meet International hygiene standards.

Sensory:

- Appearance Compact, homogeneous without gas bubbles
- Colour White
- Aroma & Taste Pleasantly sour without foreign taste or smell.

1. Labeling:

- Date of manufacturing, expiry ingredients & brand name must be printed on each cup.
- Expiry date on removable stickers is not acceptable.
- Expiry less than 20 to 25 days at the time of delivery is not acceptable.
- Product to be supplied in 80g Cup, which are easily detachable, sealed and leak proof.
- Inscription "FOR PIA USE ONLY & NOT FOR SALE" should be printed on each cup.

2. Food Law / Regulatory Compliance / Certification:

- ISO 22000 FSMS Certification OR HACCP Certification, Preferably Halal comply with PSQCA Standards or similar agency.

3. Transportation / Delivery:

- Supplies to be delivered in PIA Flight Kitchens in hygienically cleaned & refrigerated van, proper temperature to be maintained a minimum of +5 °C or below in order to prevent supplies from spoilage / deterioration.
- Should be able to meet requirement of all stations.

4. Laboratory Reports:

- Samples will be evaluated by Evaluation Committee of Food Services, subject to clearance of in house microbiological analysis, if required.
- PIA may get a sample tested from any reputable lab. During the tendering / contract period and bills will be charged to the suppliers.

5. Sample:

- Minimum 12 Cups / Tray [in proper packing maintain cold storage].

6. Who can supply:

- Manufacturer or Authorized Distributor of Manufacturer.

7. Other Terms & Conditions:

- Items found below the required specs may be rejected / returned without any liability to PIA.
- PIA security pass for vehicle and employees is the responsibility of vendor.
- Supplier staff delivering goods must wear clean uniform (including shoes and company Logo / identity). A fine of 2% on each supply will be imposed in case of non-compliance.

I / We hereby confirm having read and understood the terms and conditions of the tender and I / we expressly confirm and agree that our tender for the supply of above mentioned items are in terms of and subject to the terms and conditions of the tenders.

Must fill all mentioned fields.

Bidder's Signature _____ **Bidder's Name** _____

Designation _____

Address _____

Tel No. _____ **Fax No.** _____

Contact Person _____

Cell No. _____

Valid Email _____

Valid GST No. _____

Valid NTN No. _____

Valid CNIC No. _____

SEAL _____

Tender Schedule "B"
Tender No. FSD-122-24

Mandatory Requirement (must attach with Technical Proposal)	YES / NO
<u>NATURAL YOGURT 80-Gram Cup</u> Specification given above	
Participant must be registered with Sales Tax Authorities. Please attach copy of GST Registration Certificate indicating current "ACTIVE" status otherwise stand "REJECTED" ab-initio.	
Quality samples Qty: 12 Cups / Tray must be submitted (non-returnable)	
Delivery must be made at PIA Flight Kitchen respective Station on As and When Required Basis.	
Fixed Earnest Money (Pay Order) submitted along with the TECHNICAL Proposal	

Tender Terms & Conditions

1. If any stage documents provided by bidder found tempered /bogus 2%deposited E/Money will be forfeited.
2. All participants are required to quote rates inclusive of all Govt: Taxes & GST separately. (for local bidders)
3. Please note that quoted rates must be firm and final in all respect.
4. Guarantee & warrantee must be provided. (if applicable)
5. Payment TERMS NET THIRTY DAYS or as agreed.
6. Income tax will be deducted at source. (for local bidders)
7. Quotation must be valid for 120 days from the date of technical proposal opening.
8. Quantity 15% may increase or decrease.
9. Bid will be awarded on technically qualified individual lowest rates basis.
10. All foreign vendors must send their sealed quotation via courier service, with *cross reference Tender No.* directly to General Manager (Procurement), Supply Chain Management, 1st Floor (old P&L Department) Building PIACL Head Office J.I.A.P Karachi Airport – 75200, in case of postal delay PIA will not be responsible.
11. Items are subject to evaluation by providing advance sample to determine the required quality by the user department/Joint Evaluation Committee. Item found below PIA standard shall be rejected & not entertained.
12. It will be the suppliers' responsibility to obtain Entry Passes for PIA Flight Kitchen Division for their personnel and the vehicles form PIA. Security after completing the required formalities. (for local bidders)
13. Supplier staff delivering goods must be in clean uniform, non-conformity will incur 02% deduction from the billing amount.
14. If goods deliver late than delivery schedule mentioned in Purchase Order. An amount equivalent 2% / multiple by time bar will be deducted from invoice / bill of bidder (as per rules).
15. Tender quantity will be split in 30% & 70% ratio, Zero Rated 70% quantity will be utilized on International Flights which is GST Exempted vides Sales Tax Act 1990 Sec-4(b).
16. PIA has right to visit the bidder's manufacturing site (if required).
17. Technically successful bidders will be informed their results & Financial Opening date.
18. Packing must be industrial standard of Card Board Box level & packages must be suitable for four to five times (loading off-loading) / transportation to PIA Network.
19. All Terms & Conditions of Agreement Draft shall be applicable with Lol awarded bidder. (Formal Agreement will be made if required).
20. If you have any query you can contact without any hesitation to concerned Procurement Officer email zameer.hussain@piac.aero +92-21-99045131

(RUPEE ONE HUNDRED NON-JUDICIAL STAMP PAPER)

(Enclose with technical proposal)

General Manager (Procurement)

Supply Chain Management

1st Floor Supply Chain Management (old P&L) Department, Building,
Pakistan International Airlines Corporation Limited
Head Office J.I.A.P Karachi Airport 75200 Pakistan.

Subject: UNDERTAKING TO EXECUTE CONTRACT

Dear Sir,

1. We / I, the undersigned bidders do here by confirm, agree and undertake to do following in the event our / my tender for _____, is approved and accepted:-
2. That we / I will enter into and execute the formal contract, a copy of which has been supplied to us / me, receipt whereof is hereby acknowledged and which has been studied and understood by me / us without any change, amendment, revision or addition thereto, within a period of seven days when required by PIA to do so.
3. That all expenses in connection with the preparation and execution of the contract including stamp duty will be borned by us / me.
4. That we / I shall deposit with PIA the amount of Security as specified in the contract which shall continue to be held by PIA until three months after expiry of the contract period.
5. That in event of our / my failure to execute the formal contract within the period of Seven days specified by PIA the Earnest Money/Security Deposit held by PIA shall stand forfeited and we / I shall not question the same.

Bidder's Signature _____

Name in Full _____

Designation _____

Cell No: _____

Email: _____

Address: _____

Phone No _____

Fax No _____

N.I.C. # _____

Seal _____

Dated _____

INTEGRITY PACT / DISCLOSURE CLAUSE

Must be printed on company Letter Head – [Submit with Financial Proposal]

Declaration of Fees, Commissions and Brokerage Etc.

Payable by the Suppliers, Vendors, Distributors, Manufacturers, Contractor & Service Providers of Goods, Services & Works.

M/s. _____ the Manufacturer / Authorized Distributor / Seller / Supplier / Contractor hereby declares its intention not to obtain the procurement of any Contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative sub-division or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the forgoing the Seller / Supplier / Contractor represents and warrants that it has fully declared the brokerage, commission, fees etc., paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from Government of Pakistan, except that which has been expressly declared pursuant hereto.

The Seller / Supplier / Contractor certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with Government of Pakistan and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

The Seller / Supplier / Contractor accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall without prejudice to any other right and remedies available to Government of Pakistan under any law, contract or other instrument, be void-able at the option of Government of Pakistan.

Notwithstanding any rights and remedies exercised by Government of Pakistan in this regard, the Seller / Supplier / Contractor agrees to indemnify Government of Pakistan for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to Government of Pakistan in any amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by the Seller / Supplier / Contractor as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever from Government of Pakistan.