

TENDER NOTICE

**ANNUAL OPERATION/ MAINTENANCE OF 25 KVA GENSET INSTALLED AT PIA SALES OFFICE
MIRPUR.**

PREQUALIFIED PIA ELECTRICAL CONTRACTOR CLASS "C and B"

Sealed unconditional tender are invited for the above subject work. Tender can be downloaded from PIA website. Tender should be addressed to Manager Works (Facilities Management-North) and dropped in the tender box placed in Works & Project Office, Facilities Management Division, 5TH The Mall PIA Booking Office Rawalpindi by **31st October** 2019 till 1100 Hrs and will be open on the same date at 15:00 hrs in the office of Manager Works (Facilities Management).

On the face of envelope reference must be written **Ref: 01-OPT-MAINT/25KVA
GENSET/MIRPUR.**

MANAGER WORKS
FACILITIES MANAGEMENT

QUOTATION FORM

To,

M/s _____

DESCRIPTION OF WORK:-

ANNUAL OPERATION/ MAINTENANCE OF 25KVA GENSET INSTALLED AT PIA SALES OFFICE MIRPUR.

Dear Sir

Please send not later than **31-10-2019** your sealed quotations for the term mentioned in the attached sheet as per following term and condition.

1. PIA reserves the right to accept or reject any quotations without assigning any reason.
2. An earnest money of **2%** in the shape of pay-order/bank Draft in favour of PIA is to be attached with quotation as earnest money.
3. Tender will be opened by on **31-10-2019** at **15:00** Hours by the undersigned in presence of the contractors who care to attend.
4. Your quotation should remain valid up to **THREE MONTHS**.
5. Period required for completion one year extendable for further two terms upon satisfaction performance of contractor with mutual understanding of both parties.
6. All work/ sample/ design will be executed/ approved by the undersigned Engineer on duty.
7. PIA reserves the right to cancel the work order at any stage of the work without assigning any reason.
8. PIA reserve only standard material original manufacturer strictly in accordance with the specification. Any inferior or sub-standard materials, if used shall be rejected out –right and registration of the contractor concerned may be cancelled.
9. PIA shall have the option to increase or decrease the quantity of any term mentioned in the quotation / work order.
10. The firm to whom the contract is awarded shall have to abide by the rule and regulations mentioned in the work order and as the all rules & regulation of PIA.
11. No excuse of non-availability of materials or fluctuation in the market rates etc. Shall not be accepted after the work order is issued.

Seal & Signature
Of the Contractor

for Pakistan International Airlines Corp.

TERMS OF REFERENCE

Description of work: **ANNUAL OPERATION/ MAINTENANCE OF 25KVA GENSET PIA MEDICAL CENTER BBI A/P.**

S.No.	Description	Qty	Unit	Rate	Amount
1	To operate maintain & repair of 25 KVA GENSET installed at PIA Sales Office MIRPUR in the following shift pattern.				
2	General Shift 09:00 to 17:30hrs 01 operator.				
3	The staff must be having minimum 03 years experience in their respective trade in case of absence of staff reliever will be provided by contractor.				
4	The spirit of contractor is to achieve optimum performance of the equipment through correct operation proper maintenance of Generator will be carried out on weekly basis and serviceability report to be submitted accordingly.				
5		1	JOB		
6	Any financial loss of PIACL owing to malfunctioning of the Generator equipment shall be deducted from the monthly bills of the contractor in addition penalty of RS.1000/- per day will be imposed for unnecessary delay in repairs.				
7	Spare parts i.e. moving components, mechanical parts will be provided by PIAC and in case of non availability of spares, same will be provided by the Contractor on PIA Approved Rates. The contractor will provide the same without any delay on priority basis.				

Seal & Signature
Of the Contractor

for Pakistan International Airlines Corp.

S.No.	Description	Qty	Unit	Rate	Amount
8	The contractor shall ensure that their staffs are well discipline, well behaved and wear the necessary proper uniform and be regular.				
9	Attendance Register of their staff will be maintained in PIA work office at site. In case of absence of staff the wages will be deducted from the monthly bill of the contractor.				
10	Duty roster of the staff will be submitted by 25 th of each month.				
11	Contractor will pay the wages to his staff @RS.15000/-per month /per head and will be submitted the payment sheet to manager works north every month.				
12	Monthly serviceability chart will be maintained and maintenance will be carried in the Performa approved by PIACL.				
13	Necessary tools required for monthly maintenance will be arranged by the contractor at his own cost at site.				

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