

Ref: CONT/MED/MSS/Pharmacopoeia/2020

Tender Cost Rs. 3,000/-

**INVITATION TO TENDERS AND INSTRUCTIONS TO TENDERERS**

M/s. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Subject: TENDER FOR THE SUPPLY OF MEDICINES / MEDICAL PRODUCTS 2020.**

Dear Sirs,

We are pleased to Sealed tenders are invited from well established/reputed Manufacturers / Authorized Distributors / Sole agents for the supply of full range of **MEDICINES “A”, MEDICAL PRODUCTS “B” (X-RAYS, PHARMACY, LABS AND DENTAL ITEMS ETC)** on efficacy / lowest basis. to PIA Medical Establishments at Karachi, Lahore, Multan, Rawalpindi and Peshawar on annual rate running contract basis for a period of One year indicating retail / trade/ special discount price for PIA.

**SUBMISSION OF TENDER**

You are required to send your sealed tenders addressed to **GM Medical Services** by **23-10-2019** The tenders may be dropped in the tender box marked as “Commercial Purchases” placed at the Entrance of Procurement & Logistics Department Building latest by 10:30 hours on the specified date. You may also send your tenders through registered A/D mail addressed to GM Medical Services which must reach before the closing date and time mentioned above. Tenders will be opened at 11:00 hours the same day in the presence of tenderers.

Tenders received after stipulated date & time shall not be considered. The Corporation will not be responsible for postal delays. The decision of General Manager Procurement in this respect shall be final and binding.

**SECURITY DEPOSIT**

The successful tenderers (for drugs & medicines “A” will be required to furnish cash deposit in the amount Rs.50, 000.00 as Security Deposit or provide a pay order of Rs. 50,000/- from Schedule Bank. For General/Surgical items “B”, Dental items & Lab items this security will be Rs.10,000/-

**PREPARATION OF TENDER**

The tenders should be enclosed in double cover. The inner cover should be sealed having enclosing the following documents:

SNO	PRODUCT NAME WITH STRENGTH & DOSAGE FORM	PACKING	GENERIC NAME	PRICE			COMPANY
				RETAIL	TRADE	PIA	
6C	50C	20C	50C	15C	15C	15C	20C

a) Your quotation (as per format below) (1Hard copy with back-up on CD's)

**EXAMPLE**

SNO	PRODUCT NAME WITH STRENGTH & DOSAGE FORM	PACKING	GENERIC NAME	RETAIL	TRADE	PIA	COMPANY
1	ABC/TAB/CAP/SYP//CREAM MG/ML/GM etc.	000'S	XXX	0	0	0	XYZ

SOFTWARE = MS EXCEL FONT SIZE = 10 FONT STYLE = ARIAL (BLACK)

COLUMN WIDTH = AS MENTIONED AGAINST EACH COLUMN

ROW HEIGHT = 15 PAPER SIZE = 8.5 X 14 In.

PAGE ORIENTATION = LANDSCAPE

b) Original Cash receipt or Pay Order for Security Deposit.

c) Undertaking on Rs. 100/- non-judicial stamp paper duly signed and stamped.

The outer cover should bear address of the GM Medical Services, PIA Karachi and reference number of the tender with opening date of tender.

These tender forms are non-transferable i.e. only those parties who purchased the tender documents will be allowed to tender.

The tender will be ignored if complete information required is not given therein.

PIAC do not pledge them to accept the lowest tender and reserve the right to accept or reject any or all tenders/quotations, divided business among more than one supplier or extend the date of opening without assigning any reason. No conditional tender will be accepted

**DELIVERY OF MATERIAL**

Material will have to be delivered strictly as per delivery schedule mentioned in the Purchase Order or as stipulated in the Contract failing which Late Delivery Charges will be deducted for each delivery received late or item will be purchases from other sources at the risk and cost of the defaulting supplier.

Delivery will be handed over to Store Officer (Medical) Tel No. 99240144 on any working day.

**INSPECTION**

All supplies shall be of best quality as per standard Govt. / Pharmaceutical Specifications. Inspection will be carried out by the authorized representatives of the GM Medical Services PIAC.

If as a result of testing or checking, any supplied article is found of unsuitable / substandard quality or which is not in accordance with the specification, PIA shall have the right to reject the same. PIA will then be at liberty to:

a) Allow the supplier to replace the supplies within a specified time without extra cost to PIA.

OR

b) Buy quantity of supplies so rejected from elsewhere at the risk and cost of the supplier.

OR

c) Impose penalty for default. The amount of penalty may not exceed 10% of the cost of the material rejected.

**Contract period: One year further extendable 90 days**

Yours truly,  
For PAKISTAN INTERNATIONAL AIRLINES

General Manager Medical Services  
PIA Head Office Karachi  
Tel # 021-9904-3277  
021-99240105

**Note: Proposal must be submit in shape of proper file & complete documents.**

**Tender Schedule**

S/N	SYSTEM WISE INDEX
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<b>01</b>	<b>GASTRO-INTESTINAL SYSTEM</b> <div style="float: right; text-align: right;"><b>Medicines “A”</b></div>
	A) ANTACIDS
	B) H2 RECEPTOR ANTAGONIST
	C) PROTON PUMP INHIBITORS
	D) CYTOPROTECTIVES
	E) LAXATIVES
	F) ANTI-SPASMODICS
	G) ANTI-DIARRHOEALS
	H) ANTI-DYSENTRY
	I) ANTHELMINTICS
	J) ANO-RECTAL OINTMENT
	K) REHYDRATION SALT
	Any Other
<b>02</b>	<b>CARDIO-VASCULAR SYSTEM</b>
	A) ANTIHYPERTENSIVES / ANGIOLYTICS
	i) ACE INHIBITORS
	ii) ANGIOTENSIN II RECEPTOR ANTAGONIST
	iii) BETA BLOCKERS
	iv) CALCIUM CHANNEL BLOCKERS

	v) ANTI ANGINALS
	vi) CARDIAC GLYCOSIDE
	vii) ANTI ARRHYTHMICS
	viii) HYPOLIPIDAEMICS
	ix) PLATELET AGGREGATION INHIBITORS
	B) DIURETICS
	C) ALPHA & BETA RESEPTOR BLOCKER
	Any Other
<b>03</b>	<b>CENTRAL NERVOUS SYSTEM</b>
	A) HYPNOTICS / NARCOTICS
	B) SEDATIVES / TRANQUILIZERS / ANTI DEPRESSANTS
	C) ANTI EPILEPTICS
	D) ANTI PARKINSONISUM DRUGS
	E) ANTI EMETICS
	F) ANTI VERTIGO
	Any Other
<b>04</b>	<b>RESPIRATORY SYSTEM</b>
	A) ANTI TUSSIVES
	B) ANTI ASTHAMATICS
	C) ANTI ALLERGICS
	Any Other
<b>05</b>	<b>GENITO URINARY SYSTEM</b>
	A) URINARY TRACT DRUGS
	B) OBSTETRICS / GYNAE

	Any Other
<b>06</b>	<b>MUSCULO SKELATAL SYSTEM</b>
	A) ANALGESICS
	B) RUBIFACIENTS
	C) ANTI INFLAMATORY ENZYME
	Any Other
<b>07</b>	<b>ANTIBIOTICS</b>
	A) ANTIBIOTICS
	i) SYNTHETIC PENICILLINS
	ii) CEPHALOSPORINS
	iii) MACROLIDES
	iv) QUINOLONES
	v) TETRACYCLINE
	B) ANTI VIRALS
	C) ANTI PROTOZOAL / ANTIMALARIAL
	D) ANTI FUNGALS
	E) ORAL APPLICATIONS
	F) CYTOTOXIC AGENTS
	Any Other
<b>08</b>	<b>DERMATOLOGY</b>
	A) ANTI SCABIES
	B) SKIN PREPERATIONS / CREAMS / OINTMENTS
	C) SOLUTIONS / POWDERS
	Any Other

<b>09</b>	<b>ENDOCRINE SYSTEM</b>
	A) STEROIDS / METAB.OLICS
	B) HYPOGLYCAEMICS
	i) INSULIN PREPERATIONS
	ii) ORAL HYPOGLYCAEMICS
	Any Other
<b>10</b>	<b>VITAMINS / IRON / MINERALS</b>
	A) HAEMATINICS
	B) VITAMINS / MINERALS
	Any Other
<b>11</b>	<b>EAR / NOSE / THROAT</b>
	A) OTIC DROPS
	B) NASAL DROPS
	Any Other
<b>12</b>	<b>OPHTHALMOLOGY</b>
<b>13</b>	<b>VACCINES</b>
<b>14</b>	<b>GENERAL ITEMS                      Medical Products "B"</b>
	A) DRESSINGS
	C) MISCILLANEOUS ITEMS <u>Bandages, Cotton Wool, Butterfly Needles, Gloves, Disposable Syringes, ECG Rolls, ECG electrodes, Masks, Lint, and B.P. Blades, Canulas, Thermometer Clinical etc</u>
	Any Other

15	<b>OPERATION THEATER ITEMS</b>
	A) SURGICAL DRESSINGS / SOL  Any Other

**SOP - PHARMACOPOEIA**

1. Every year Tenders are invited through advertisements in 2 National Newspapers (Urdu & English) for Medicines / Items required for corporation use for a period of 1 year.
2. Simultaneously suggestions are invited by visiting consultants, Incharge Medical centres Karachi, Incharge medical centre (RWP), Incharge medical centre (LHE), Incharge PIADC Karachi , and Medical Officers working under their supervision regarding inclusion/deletion of Medicines for PIA Pharmacopoeia.
3. Under the PPRA rules, the Tendering for Pharmacopoeia-2020 was processed by Procurement & Logistic Department.
4. Procurement & Logistic Department is responsible for process of tendering including opening of Tenders.
5. Comparative compilation of the Medicines, Radiology, Diagnostic, Pharmacy, Dental, Surgical and General Items is carried out according to the Quotations received.
6. A high powered meeting chaired by GM Medical Services, Incharge Medical services and comprising of SMO I/C's and senior doctors In charge Main Medical Store, Pharmacist, Senior Doctors and Sr Flight Surgeon is called. All the Medicines and Items are discussed and proposed for inclusion / deletion in the forthcoming Pharmacopoeia.
7. The proposed Pharmacopoeia is then compiled and presented to the GM Medical Services for onward submission to the management.
8. After the final approval by the Central Purchase Committee, the Pharmacopoeia is implemented for that year.
9. Copies of Pharmacopoeia are distributed to all the visiting consultants and Medical setups where ever PIA OPD Medical facility is being provided.



CONTRACT AGREEMENT NO \_\_\_\_\_  
DATED \_\_\_\_\_

An agreement made the \_\_\_\_\_ day of \_\_\_\_\_ ( ) between the Pakistan International Airlines Corporation (hereinafter called PIAC) of the one part and M/S \_\_\_\_\_ hereinafter called the supplier of the other part)

Whereby it is agreed that PIAC shall purchase and the supplier shall supply the items described in the attached schedule and at the prices mentioned therein against each item subject to the terms and conditions given below: -

### 1. AUTHORITY OF PERSON SIGNING CONTRACT AND DOCUMENT

Person signing the contract or any other document forming part of this contract on behalf of the supplier shall be deemed to warrant that he has the authority to do so from the supplier, and if on enquiry, it is revealed that the person so signing had no authority to do so the purchaser may without projection to other legal remedies, cancel the contract without notice and hold the signature liable for all costs and damage.

### 2. DELIVERY

Time is the essence of this contract. All deliveries shall be completed and specified in the mode of supply mentioned herein below or the delivery schedule given in the purchase order. Unless otherwise agreed delivery of the material under this contract shall be made at PIA Medical Establishment Karachi/Lahore/ Multan/Rawalpindi/ Peshawar. Should the supplier fail to deliver any supplies within the stipulated time as mentioned in the delivery schedule or any extension thereof, PIA shall be entitled at its option to purchase from elsewhere such supplies at the risk and expenses of the supplier and or impose penalty as indicated hereunder: -

a. That in case of any violation of the delivery schedule by the supplier PIA have the right to claim liquidated damages from supplier upto 5% of the value of the supplies. Decision under this clause shall not be subject to arbitration.

b. If the supplier fails to supply less than 75% of the ordered quantity compelling PIA to raise a second order then a deduction of 2% will be made against the total of that item which has been short supplied.

c. In case action is taken as mentioned above, the supplier shall be liable for any loss, which PIA may sustain on that account but shall be entitled to any gain for purchase made from elsewhere due to such default.

d. As soon as it is apparent that the delivery schedule cannot be adhered to, the supplier shall request PIA for the extension of delivery period before date/time expires. PIA may allow such additional time if it considers that the reason of delay is justified.

### 3. MODE OF SUPPLY

a) Supply should be as per purchase order quantity wise and not in piecemeal.

### 4. DRUG STANDARD

a) The item supplied will conform to Government of Pakistan Pharmacopoeia/ Standards. As certificate of standard should be endorsed with every supply made. If it is found that the item/items does/do not confirm to required standards the contract is liable to be terminated or appropriate penalty as deemed fit imposed by the authority of PIA.

### 5. VARIATION

Except for changes involving amendments relating to delivery schedule. That contract shall not to be varied or modified without the mutual agreement in writing, which will be signed by both the parties to the contract.

### 6. PERIOD OF CONTRACT

This contract shall commence shall remain endorse for a period of One year further extendable 90 days

## **7. PRICES**

a) The range mentioned in the contract shall remain firm and final for the duration of purchase and the supplier agrees to supply the same accordingly. In case of change of prices of drugs by Ministry of Health only that will be applicable.

## **8. SUB LETTING**

The supplier shall not sublet, transfer or assign this contract to any other party without prior written permission from the purchaser else the purchaser shall be at the risk and expenses of the supplier.

## **9. INSOLVENCY AND BREACH OF CONTRACT.**

Should the supplier be adjudicated insolvent or made to enter into any arrangement for compensation with the creditors or suspend payment (or being a company) be wound up, either compulsorily or voluntarily, or commit any breach of this contract (not herein especially provided) PIA shall have the right to declare the contract at an end in which case the supplier shall be liable to pay PIA for any extra expenses which PIA incurs but shall not be entitled to any gain or repurchases.

## **10. SECURITY DEPOSIT**

The security deposit provided/deposited alongwith the tender will be retained for the current contract period. The bank guarantee must be countersigned by the Head office, which must remain valid upto 3 months after expiry of the contract period.

PIA shall have lien on this fixed deposit to recover the amount in case the supplier fails to comply with any or all the terms of this contract or any other contract. The amount will, however, be returned to the supplier after satisfactorily, completed the contractual obligations.

## **11. RECOVERIES.**

When any sum of money is recoverable from the supplier due to risk purchase or other default under this or any other contract, PIA shall be entitled to deduct the amount from pending bills of the supplier whether due in respect of this or any other contract.

## **12. PAYMENTS.**

Payment in respect of supplies shall be made by the Accounts Manager (Medical), PIA Karachi and Finance Manager at Lahore/Multan/Rawalpindi/Peshawar within 30 days on their submission of the per receipted bills which are to be drawn strictly in conformity with the order placed by the concerned department covering supplies under this contract.

## **13. CORRESPONDENCE.**

The supplier will not correspond with or approach any other authority / person directly or indirectly whether the staff of PIA or otherwise except GM Medical services PIA, regarding any matter arising from this or any other contract with PIA. The supplier may carry on correspondence with the appropriate official of the consuming department, if so directed by purchase authorities.

## **14. GRATUITY, COMMISSION, GIFT.**

Any bribe, commission, gift or advantages given, promised or defrayed by or on behalf of the supplier or his partner agent or servant or anyone of his or their behalf to any officer, servant, representative or agent or PIA relating to the obtaining or to the execution of this or any other contract with PIA for showing or for bearing to show favour or disfavour to any person in relation to this or any other as aforesaid shall subject the supplier to the cancellation of this and or any other contract and also to payment of amount to be decided by the Chairman, PIAC, as damages and the decision of the said Chairman in this respect shall be final and binding on the supplier.

## **15. NOTICES ON BEHALF OF THE PURCHASER.**

Notice on behalf of PIA in connection with this contract may be given by the GM Medical Services or his representative.

## **16. TERMINATION OF CONTRACT.**

a) PIA may terminate this agreement upon giving 30 days notice in writing to the supplier without assigning any reason thereto. However, PIA shall have the right to terminate this agreement upon giving 7 days notice in writing to the supplier, in case there is any deterioration in quality delays in delivery or if the supplier violates other terms and conditions of this contract.

b) If PIA violates any provision of this agreement, the mail notifying such defaults on part of PIA. In case PIA fails to rectify such default within 30 days from the receipt of such notice, the supplier may terminate this agreement upon expiry of such 30 days notice period. However, if any controversy arises between the parties with regard to interpretation of such fault by PIA referred to hereinabove, the matter shall be referred to the GM Medical Services for his opinion. The opinion of the GM Medical

Services shall be final and binding on both parties in this regard.

**17. LAW GOVERNING THE CONTRACT.**

The contract shall be governed by the Law of Pakistan.

**18. ARBITRATION.**

All matters of dispute or difference arising out of this contract between PIA and the supplier, the settlement of which is not otherwise specifically provided in this contract shall be referred to the Chairman, PIA whose decision shall be final and binding on both the parties. The services under the contract shall if reasonably possible continue during the proceedings before the said Chairman and no payment due to the supplier/ payable by PIA shall be with held on account of such proceedings, unless by the place from where this contract is issued or any other place as the Chairman, PIA at his discretion may determine, the award of such arbitration shall be final and binding on both parties.

For and on behalf of P.I.A.C

For and on behalf of M/S\_\_\_\_\_

Signature\_\_\_\_\_

Signature \_\_\_\_\_

Name\_\_\_\_\_

Name\_\_\_\_\_

Designation\_\_\_\_\_

Designation\_\_\_\_\_

Witness:

Witness:

1.....

1.....

2.....

2.....

RUPEE ONE HUNDRED NON-JUDICIAL STAMP PAPER)

General Manager (Procurement)  
Procurement & Logistics Department  
Pakistan International Airlines  
Karachi.

Subject: UNDERTAKING TO EXECUTE CONTRACT

Dear Sir,

1. We / I, the undersigned tenderer do here by confirm, agree and undertake to do following in the event our / my tender for supply of \_\_\_\_\_ to PIA, is approved and accepted:-
2. That we / I will enter into and execute the formal contract, a copy of which has been supplied to us / me, receipt whereof is hereby acknowledged and which has been studied and understood by me / us without any change, amendment, revision or addition thereto, within a period of seven days when required by PIA to do so.
3. That all expenses in connection with the preparation and execution of the contract including stamp duty will be borne by us / me.
4. That we / I shall deposit with PIA the amount of Security as specified in the contract which shall continue to be held by PIA until three months after expiry of the contract period.
5. That in event of our / my failure to execute the formal contract within the period of Seven days specified by PIA the Earnest Money held by PIA shall stand forfeited and we / I shall not question the same.

Tenderer's Signature \_\_\_\_\_

Name in Full \_\_\_\_\_

Designation \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone / Fax # \_\_\_\_\_

N.I.C. # \_\_\_\_\_

Seal \_\_\_\_\_

Date \_\_\_\_\_

**INTEGRITY PACT / DISCLOSURE CLAUSE****Declaration of Fees, Commissions and Brokerage Etc. Payable By The Suppliers, Vendors, Distributors, Manufacturers, Contractor & Service Providers Of Goods, Services & Works**

\_\_\_\_\_ the Seller / Supplier / Contractor hereby declares its intention not to obtain the procurement of any Contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative sub-division or agency thereof or any other entity owned or controlled by it (GOP) through any corrupt business practice.

Without limiting the generality of the forgoing the Seller / Supplier / Contractor represents and warrants that it has fully declared the brokerage, commission, fees etc., paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from Government of Pakistan, except that which has been expressly declared pursuant hereto.

The Seller / Supplier / Contractor certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with Government of Pakistan and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

The Seller / Supplier / Contractor accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall without prejudice to any other right and remedies available to Government of Pakistan under any law, contract or other instrument, be void-able at the option of Government of Pakistan.

Notwithstanding any rights and remedies exercised by Government of Pakistan in this regard, the Seller / Supplier / Contractor agrees to indemnify Government of Pakistan for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to Government of Pakistan in any amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by the Seller / Supplier / Contractor as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever from Government of Pakistan.