

PIA

Pakistan International Airlines
Supply Chain Management
Commercial Purchases Section
Tel: 99043304
E-mail: dgmpc@piac.aero

Ref: PIAC/Tape-Library/2023

Dated: 11-12-2023

Tender Cost: PKR 5,000

E/M Financial Bid; Rs 25,000

M/S _____

Subject: Tender Document for Annual Support and Subscription of
Tape Library

Dear Sirs,

We are pleased to invite your sealed tenders for the subject tender. The terms & conditions of the tender / supplies are given below:-

A) SUBMISSION OF TENDER

1. You are required to send your sealed tenders In “**Single Stage Two Envelope**” Basis addressed to General Manager Procurement, PIA Supply Chain Management Building JIAP Karachi by **03-01-2024**. The tenders may be dropped in the tender box marked as “**Tender Box Commercial Purchases**” placed at the entrance of the PIA Supply Chain Management Building latest by **10:30 hours** on the specified date. You may also send your tenders through registered A/D mail addressed to General Manager Procurement, which must reach before the closing date and time mentioned above. Tenders will be opened at **11:00 hours** the same day in the presence of tenderers.

2. Tenders received after stipulated date & time shall not be considered. The Corporation will not be responsible for postal delays. The decision of General Manager Procurement in this respect shall be final and binding.

EARNEST MONEY

The Tender should be accompanied by a **Pay Order** in the name of **M/ s PAKISTAN INTERNATIONAL AIRLINES** as interest free Earnest Money (Refundable) to be placed in Technical Proposal in shape of Pay Order of an amount of PKR 25, 000 or a Bank Guarantee of equivalent amount (duly countersigned by the Head Office of the Bank), and remain be valid 3-months after expiry of the Contract. Tender without Earnest Money shall not be considered.

SECURITY DEPOSIT

- A) Successful bidders, upon award of Contract / Purchase Order shall also be required to furnish an additional amount of PKR 50,000 as interest free Security deposit in shape of Pay Order or a Bank Guarantee of equivalent amount (duly countersigned by the Head Office of the Bank), and remain be valid 3-months after expiry of the Contract.

PREPARATION OF TENDER

Tender will be opened on “**Single Stage two envelopes**” basis. All bidders must submit **two sealed envelopes** “Technical proposal and Financial Proposal” on specified tender opening date/time. Technical Proposal will be opened on same date, whereas Financial Proposal will remain sealed till the evaluation of samples by PIA Management. Evaluation report uploaded on PPRA/PIA website.

Financial Proposal having following documents.

- a) The Schedule duly filled in, signed and sealed.
- b) Pay Order for Earnest Money Rs 25,000.

Technical Proposal having following documents.

- a) Tender Fees Pay Order of RS. 5,000 (NOT REFUNDABLE)
- b) Company profile, Copy of GST & NTN certificate and technical literature.
- c) Distributer OR Manufacturer or Stockist

The outer cover of envelopes should bear address of the General Manager Procurement, PIA Supply Chain Management, JIAP Karachi - Pakistan, Tender reference number, opening date and company name.

All information about the material proposed to be supplied must be given as required in the schedule to tender.

The tender will not be considered if complete information required is not given therein.

Particular attention must be paid to delivery time.

Authorized Signatures of individual signing the tender and other documents connected with the contract must specify whether signing as:

- a) Sole Proprietor or his attorney.
- b) A registered active partner of the firm or his attorney.
- c) For the firm per procreation.
- d) As secretary, Manager, Partner, etc., or their attorney in case of firms registered under Partnership Act.
- e) The Tenderers must indicate whether its firm / company / organization etc is registered with PIA or not. If registered then specify PIA Registration number.

Evaluation of the sample may be carried out by the Outside well known laboratory on the expense of Supplier, on the directives of Management - PIACL. All Expenses will be borne by the Vendors. Cut Pieces and Tube shape both are acceptable at the time of technical opening and shall be treated as "Quality Sample" Only. After receiving of Purchase Order However, if found lowest, Production sample will be require in Tube shape as per specification before delivery.

PRICES

- a) The Prices quoted must be net as per accounting unit as shown in the Schedule to tender inclusive of all duties / taxes, packing, octroi and delivery charges for free delivery to Karachi Airport. However, if GST is applicable, same should be shown separately.
- b) The Prices mentioned in the tender will be treated as firm till the completion of Purchase Order / Contract.
- c) The Prices must be stated for each item separately both **in words and figures** in Pakistan Currency. Additional information, if any must be linked with entries on the Schedule to Tender.
- d) Offers must be valid for 120 days.
- e) Quotation must be written on PIA prescribed form otherwise Bids will not be entertained.

ACCEPTANCE OF TENDER

PIA do not pledge themselves to accept the lowest tender and reserve the right to accept or reject any or all tenders / quotations, divide business among more than one supplier or accept the tenders at rates on lowest individual items or extend the date of opening with assigning reason.

Yours truly,
For: Pakistan International Airlines

Ofc. DGM (Purchases Commercial)

Encl:

1. Tender Schedule-A Technical Specifications
2. Term & Conditions

Notes: 1- Prescribed Tenders form for the subject item may be directly downloaded from PIAC / PPRA website.

INTRODUCTION:

PIAC desires to engage the firms to extend the warranty period subscription with coverage 8*5*4 SBT of Backup Library installed at Primary Data Center, Computer Center, PIA Head Office, Karachi, for One (1) year.

Scope of work

The Service Provider shall provide Services including the followings:

- a. Periodic Maintenance visits to PIA sites at least on quarterly basis.
- b. The Service provider shall be responsible for replacing the faulty parts with coverage 8*5*4 SBT whenever it is observed and reported by the PIA.
- c. The Service provider shall be responsible to submit the “periodic maintenance visits reports” for the Backup Library health.

PIAC’s Responsibilities

1. Sitting arrangement for service provider team with required equipment (PCs, power, network connectivity etc.)
2. Access to systems / Backup Library on premises or remotely will be provided.
3. Information related to Hardware will be provided.

EVALUATION CRITERIA

Bidder should be vigilant:

- To fulfill all requirements as laid down in the “Mandatory Requirements” of evaluation criteria.
- That proposed bid may be rejected if any of the requirements are not met in “Mandatory Requirements” and no further condition shall be given.
- That minimum qualifying score is 50 marks (in General Evaluation).

Technical Specifications

Description
<p><u>Extension of the Warranty Subscription -Backup Library</u></p> <p>Model: The HPE StoreEver MSL3040 Tape Library</p> <p>Duration: 01 Year Coverage : 8*5*4 SBT</p> <p>Note: The existing warranty period expired on 28-Sep-2023.</p>

The following are the Mandatory Requirements and General Evaluation Criteria

MANDATORY REQUIREMENTS

S. No.	Descriptions	Required
1	The vendor is required to furnish an extended warranty subscription for the tape library in association with Tape Library OEM.	Documentary Proof
2	The Vendor must be in the business of Library Sales and maintenance at least three (02) years.	Company Registration Certificate
3	The Vendor must have at least two (02) product maintenance technical resources.	Documentary Proof
4	The Vendor must have physical presence (established offices with technical support) in Karachi, Pakistan.	Offices Address, Phone Number No.
5	The vendor is required to have a minimum of two (02) Backup Libraries that are currently under its maintenance.	Documentary Proof
6	The vendor must provide GST, and NTN registration certificate	Relevant certificate

General Evaluation
Total Marks 100 and Qualifying Marks 50

S. No.	Descriptions	Points
1	Number of years in Business 2 to 5 6 to 10 Over 10	10 15 20
2	Technical resources on hardware (Tape Backup Library) 2 to 3 4 to 6 Over 6	10 15 20
3	Physical presence (Service Centers) Karachi (01 physical locations) Karachi, Rawalpindi/Islamabad, and Lahore (3 physical locations) Other Cities (more than 3 locations)	20 25 30
4	No. of Backup Libraries under their maintenance. 2 to 3 4 to 6 Over 6	10 20 30

Financial Evaluation

S. No.	Description	Amount per Year (PKR)	Tax (If Applicable) (PKR)	Total Cost for one year (inclusive of applicable tax) (PKR)
01	Extension of the Warranty Subscription Backup Library.			

Tender Terms & Conditions: →

- A. All participants are required to affirm that:
1. Required / tendered quantity may increase or decrease by 15%.
 2. SCM Department (PIA) will not be held responsible for any postal delay.
 3. Validity of Quote: Quote must be valid for 120 Days countable from date of opening of Technical Bid.
 4. Registration of Firm: Participated must be registered with FBR (active Tax Payer in GST) as Importer, Distributor, Whole Seller, Stockiest, General Order Supplier
 5. Delivery: Delivery must be made as per Schedule given in Purchase Order.
 6. Rejection: Item found below PIA standard shall be rejected / returned at the cost to the vendor.
 7. Rates Must be
 - The vendors have to clearly mention whether the quoted rates are inclusive or exclusive of GST (Separately mentioned as per Rule). No Bid without these conditions should be accepted.
 8. Guarantee / Warranty: Guarantee & Warrantee must be provided. (if Applicable)
 9. Payment Terms: Payment terms NTD (Net Thirty Days). Advance Payment shall not be made for Commercial items. Hence payment term will be NTD after submission of invoices.
 10. Deduction of Tax: Income Tax will be deducted at source.
- B. Declaration by Bidder: We / I hereby affirm that all terms and conditions of the said tender are read and understood and we / I expressly confirm and agreed that our bid is in consonant to the terms and conditions of the tenders.

TENDERER'S SIGNATURE _____ Name _____

Tel / Cell No. _____ Email _____

GST No. _____ NTN NO. _____

SEAL _____